

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

INFRASTRUCTURE & INVESTMENT DEPARTMENT – Engaging of services of a stenographer on outsourcing basis through M/s. Signy Management Services Private Limited, Hyderabad – Sanction of expenditure of Rs.14,711-00 for the period from 21/06/2011 to 20/07/2011- Orders – Issued.

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INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT.

G.O.Rt.No. 169

Date: 26.07.2011

Read the following:-

1. G.O.Rt.No. 202,I&I (IID-1) Dept, dated 14-12-2007.
2. G.O.Rt.No.39, I&I (IID-1) Dept, dated 03-03-2011.
3. Bill From M/s Signy Management Services Private Limited,  
Bill no. 0155, dt. 20.07.2011.

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ORDER:

Sanction is hereby accorded for incurring an expenditure of Rs.14,711-00 ( fourteen thousand seven hundred and eleven only) for payment to M/s. Signy Management Services Private Limited, Nallakunta, Hyderabad towards engaging the services of one stenographer, on outsourcing basis for the period from 21-06-2011 to 20-07-2011 (for one month) including statutory contributions made by the employer towards contribution of EPF,ESI, Administrative charges & Service Tax of Rs.3,811-00 as shown in the annexure appended to this order.

2. The expenditure shall be debited to “3451 – Secretariat Economic Services –MH- 090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.

3. The Drawing and Disbursement Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount and issue a crossed cheque in favour of ‘M/s. Signy Management Services Private Limited’ Hyderabad.

4. This order does not require the concurrence of Finance Department as per rules and orders in force.

( BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJAY MISHRA  
PRINCIPAL SECRETARY TO GOVERNMENT.

To  
M/s Signy Management Services Private Limited,  
H.No.#2-1-556/4/1,Lane Opp to Shankarmutt,  
Nallakunta, Hyderabad-500 044

**Copyto:-**

Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

// FORWARDED : : BY ORDER //

SECTION OFFICER.

[PTO]

**ANNEXURE-II**

**G.O.Rt.No. 169 / I&I(OP-1) Department, dt. /07/2011**

| <b>Designation</b>          | <b>Period</b>   | <b>Total</b>                |
|-----------------------------|---|-----------------------------|
| PA to Special Secretary     | Remuneration for the period of 21-06-2011 to 20-07-2010 | 10900-00                    |
| Contribution for this month | EPF @ 13.61%<br>ESI @ 4.75%<br>Agency Commission @ 4%   | 1483-00<br>518-00<br>436-00 |
|                             | <b>Total</b>  | <b>13337-00</b>             |
|                             | Service Tax @ 10.30%                                    | 1374-00                     |
|                             | <b>Grand Total:</b>                                     | <b>14,711-00</b>            |

**(Rupees fourteen thousand seven hundred and eleven only)**

// FORWARDED : : BY ORDER //

SECTION OFFICER